

STUDENT SUPPORT SERVICES

Orientation Session

Catholic Theological College



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Student Code of Conduct

- The University of Divinity and Catholic Theological College are committed to provide its students, staff and visitors a safe learning space.
- The commitment is expressed in the Code of Conduct and in the policies that guide every member of the University and College in the observance of the code.
- [Code of Conduct – University of Divinity](#)

Disability and Inclusion

- [Support for Students Policy](#)
 - The University is committed to the provision of reasonable support to all students to assist them to enjoy a rich participation in University life.
 - Student Support Plan (Schedule A)
 - Special Consideration and Reasonable Adjustment (Section 5)
- [University Policies and Procedures](#)



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Health and Wellbeing

- Good physical and mental health are important to achieve academic success
- If you are struggling mentally, physically, emotionally, we recommend seeking professional help.
 - Online: www.betterhealth.vic.gov.au -Health information and advice in Victoria.
Includes a dedicated page about settling in: [Tertiary Studies - settling in](#)
 - Clinic-based Services
- Health and Wellbeing – University of Divinity : list serves only as a guide and is not an endorsement by the University or CTC.

Health and Wellbeing

- Urgent Help
 - 000 – Emergency (Ambulance, Police and Fire)

24-hour support services

1800RESPECT

☎ 1800 737 7320

1800respect.org.au

National Sexual Assault and Domestic and Family Violence Helpline phone or online chat.

Lifeline

☎ 13 11 14

lifeline.org.au/

Personal crisis and other support – phone or online chat.

MensLine Australia

☎ 1300 78 99 78

mensline.org.au/

Phone or online support and counselling for men with emotional health or relationship concerns.

BeyondBlue Support Service

☎ 1300 22 46 36

beyondblue.org.au/get-support/get-immediate-support

Emotional wellbeing, depression, and other support. Phone or online. Interpreter Services available.

<https://divinity.edu.au/health-and-wellbeing/>

- Overseas Students – contact the University’s 24-hour hotline on 1800 775 691.



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Safety

- CTC complies with the Safeguarding Policies of the Archdiocese of Melbourne and the University of Divinity
 - The College supports a proactive approach to preventing incidents of sexual assault or harassment.
 - CTC Safeguarding Officer: **Dr Catherine Playoust**, Deputy Master
- **Critical Incidents**
 - First Aid: Call reception on (03) 9412 3333
 - Emergency Management Procedures are discussed beginning of the semester.
- **2024 Peer Liaison Officers:** appointed to support students and staff in matters concerning harassment, discrimination or grievances.

Leave of Absence

- A student who has been admitted to an award of the University of Divinity is entitled to a maximum of one year of leave of absence from the course of study for that award ([Enrolment Policy 10.1](#)).
- Leave of absence is a period in which a student remains enrolled in a course of study but does not undertake any study. Approved leave of absence is excluded when determining whether or not a student is within the maximum time permitted for completion of an award ([Enrolment Policy 10.2](#)).
- Speak with a Course Advisor or the Registrar

Transport and Concession

Visit this page for more information:

<https://www.ptv.vic.gov.au/tickets/myki/concessions-and-free-travel/children-and-students/tertiary-students/>

Overseas Student Information

- [Overseas Student Health Cover](#)
- Visa enquiries
 - Phone: 131 881 (within Australia)
 - Online: [Department of Home Affairs](#)
- [Overseas Student Information](#)

Checklist

Have IT access to Paradigm, ARK and Library Hub	✓
Correct personal details and contacts in Paradigm	✓
Have a student ID card	✓
Confirmed timetable	✓
Familiar with the University Key Dates	✓
Read the Student Code of Conduct	✓
Familiar with other University Policies	✓
Familiar with the College building and its emergency exits	✓



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Questions?

- Contact the Registrar: registrar@ctc.edu.au
- Contact the Academic Record Office: aro@ctc.edu.au



**WE WISH YOU
ALL THE BEST IN
YOUR STUDIES
AT CTC!**



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