STUDENT SUPPORT SERVICES

Orientation Session

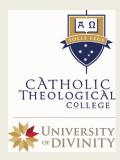
Catholic Theological College





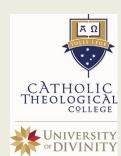
Contents

- Student Code of Conduct your rights and responsibilities
- **Disability & Inclusion** Student Support Plan
- Health and Wellbeing:
 - Counselling: online resources
 - Emergency: contacts for urgent help
- Safety
 - Safeguarding Policies of the Archdiocese of Melbourne and the University of Divinity
 - Emergency Procedures and Critical Incidents
 - Safeguarding Officer at CTC
 - 2024 Peer Liaison Officers
- Leave of Absence
- Transport and Concession
- Overseas Student Information



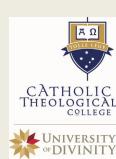
Student Code of Conduct

- The University of Divinity and Catholic Theological College are committed to provide its students, staff and visitors a safe learning space.
- The commitment is expressed in the Code of Conduct and in the policies that guide every member of the University and College in the observance of the code.
- Code of Conduct University of Divinity



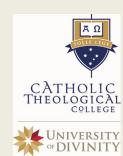
Disability and Inclusion

- Inclusion Policy Section 2 (Five Principles)
- Principle 2.4
 - The University is committed to the provision of reasonable support to all students to assist them to enjoy a rich participation in University life.
 - Student Support Plan
 - Special Consideration and Reasonable Adjustment
 - University Policies and Procedures



Health and Wellbeing

- Good physical and mental health are important to achieve academic success
- If you are struggling mentally, physically, emotionally, we recommend seeking professional help.
 - Online: <u>www.betterhealth.vic.gov.au</u> -Health information and advice in Victoria.
 - Includes a dedicated page about settling in: Tertiary Studies settling in
 - Clinic-based Services
- Health and Wellbeing University of Divinity: list serves only as a guide and is not an endorsement by the University or CTC.

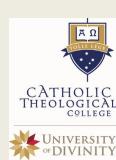


Health and Wellbeing

- Urgent Help
 - 000 Emergency (Ambulance, Police and Fire)

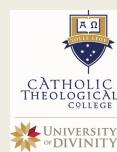
24-hour support services	
1800RESPECT	National Sexual Assault and Domestic and Family Violence Helpline phone or online chat.
Lifeline 13 11 14 lifeline.org.au/	Personal crisis and other support – phone or online chat.
MensLine Australia 1300 78 99 78 mensline.org.au/	Phone or online support and counselling for men with emotional health or relationship concerns.
BeyondBlue Support Service \$\subset\$ 1300 22 46 36 beyondblue.org.au/get-support/get-immediate-support	Emotional wellbeing, depression, and other support. Phone or online. Interpreter Services available. https://divinity.edu.au/health-and-wellbeing/

• Overseas Students – contact the University's 24-hour hotline on 1800 775 691.



Safety

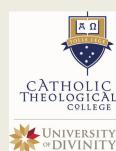
- CTC complies with the Safeguarding Policies of the Archdiocese of Melbourne and the University of Divinity
 - The College supports a proactive approach to preventing incidents of sexual assault or harassment.
 - CTC Safeguarding Officer: **Dr Catherine Playoust**, Deputy Master
- Critical Incidents
 - First Aid: Call reception on (03) 9412 3333
 - Emergency Management Procedures are discussed beginning of the semester.
- 2024 Peer Liaison Officers: appointed to support students and staff in matters concerning harassment, discrimination or grievances.



Leave of Absence

- A student who has been admitted to an award of the University of Divinity is entitled to a maximum of one year of leave of absence from the course of study for that award (Enrolment Policy 10.1).
- Leave of absence is a period in which a student remains enrolled in a course of study but does not undertake any study. Approved leave of absence is excluded when determining whether or not a student is within the maximum time permitted for completion of an award (Enrolment Policy 10.2).

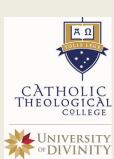
• Speak with a Course Advisor or the Registrar



Transport and Concession

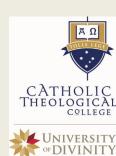
Visit this page for more information:

https://www.ptv.vic.gov.au/tickets/myki/concessions-and-free-travel/children-and-students/tertiary-students/



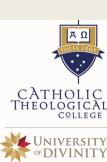
Overseas Student Information

- Overseas Student Health Cover
- Visa enquiries
 - Phone: 131 881 (within Australia)
 - Online: Department of Home Affairs
- Overseas Student Information



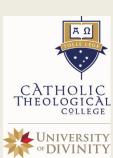
Checklist

Have IT access to Paradigm, ARK and Library Hub	
Correct personal details and contacts in Paradigm	
Have a student ID card	$\sqrt{}$
Confirmed timetable	$\sqrt{}$
Familiar with the University Key Dates	$\sqrt{}$
Read the Student Code of Conduct	$\sqrt{}$
Familiar with other University Policies	$\sqrt{}$
Familiar with the College building and its emergency exits	



Questions?

- Contact the Registrar: registrar@ctc.edu.au
- Contact the Academic Record Office: aro@ctc.edu.au





WE WISH YOU ALL THE BEST IN YOUR STUDIES AT CTC!

