

# STUDENT SUPPORT SERVICES

Orientation Session

Catholic Theological College



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# Contents

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- **Student Code of Conduct** – your rights and responsibilities
- **Disability & Inclusion**– Student Support Plan
- **Health and Wellbeing:**
  - Counselling: online resources
  - Emergency: contacts for urgent help
- **Safety**
  - Safeguarding Policies of the Archdiocese of Melbourne and the University of Divinity
  - Emergency Procedures and Critical Incidents
  - Safeguarding Officer at CTC
  - 2024 Peer Liaison Officers
- **Leave of Absence**
- **Transport and Concession**
- **Overseas Student Information**

# Student Code of Conduct

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- The University of Divinity and Catholic Theological College are committed to provide its students, staff and visitors a safe learning space.
- The commitment is expressed in the Code of Conduct and in the policies that guide every member of the University and College in the observance of the code.
- [Code of Conduct – University of Divinity](#)



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# Disability and Inclusion

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- Inclusion Policy Section 2 (Five Principles)
- Principle 2.4
  - The University is committed to the provision of reasonable support to all students to assist them to enjoy a rich participation in University life.
    - Student Support Plan
    - Special Consideration and Reasonable Adjustment
- [University Policies and Procedures](#)



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# Health and Wellbeing

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- Good physical and mental health are important to achieve academic success
- If you are struggling mentally, physically, emotionally, we recommend seeking professional help.
  - Online: [www.betterhealth.vic.gov.au](http://www.betterhealth.vic.gov.au) -Health information and advice in Victoria.
    - Includes a dedicated page about settling in: [Tertiary Studies - settling in](#)
  - Clinic-based Services
- Health and Wellbeing – University of Divinity : list serves only as a guide and is not an endorsement by the University or CTC.



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# Health and Wellbeing

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- Urgent Help
  - 000 – Emergency (Ambulance, Police and Fire)

## 24-hour support services

### 1800RESPECT

☎ 1800 737 7320

[1800respect.org.au](http://1800respect.org.au)

National Sexual Assault and Domestic and Family Violence Helpline phone or online chat.

### Lifeline

☎ 13 11 14

[lifeline.org.au/](http://lifeline.org.au/)

Personal crisis and other support – phone or online chat.

### MensLine Australia

☎ 1300 78 99 78

[mensline.org.au/](http://mensline.org.au/)

Phone or online support and counselling for men with emotional health or relationship concerns.

### BeyondBlue Support Service

☎ 1300 22 46 36

[beyondblue.org.au/get-support/get-immediate-support](http://beyondblue.org.au/get-support/get-immediate-support)

Emotional wellbeing, depression, and other support. Phone or online. Interpreter Services available.

<https://divinity.edu.au/health-and-wellbeing/>

- Overseas Students – contact the University’s 24-hour hotline on 1800 775 691.



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# Safety

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- CTC complies with the Safeguarding Policies of the Archdiocese of Melbourne and the University of Divinity
  - The College supports a proactive approach to preventing incidents of sexual assault or harassment.
  - CTC Safeguarding Officer: **Dr Catherine Playoust**, Deputy Master
- **Critical Incidents**
  - First Aid: Call reception on (03) 9412 3333
  - Emergency Management Procedures are discussed beginning of the semester.
- **2024 Peer Liaison Officers:** appointed to support students and staff in matters concerning harassment, discrimination or grievances.

# Leave of Absence

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- A student who has been admitted to an award of the University of Divinity is entitled to a maximum of one year of leave of absence from the course of study for that award ([Enrolment Policy 10.1](#)).
- Leave of absence is a period in which a student remains enrolled in a course of study but does not undertake any study. Approved leave of absence is excluded when determining whether or not a student is within the maximum time permitted for completion of an award ([Enrolment Policy 10.2](#)).
- Speak with a Course Advisor or the Registrar



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# Transport and Concession

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Visit this page for more information:

<https://www.ptv.vic.gov.au/tickets/myki/concessions-and-free-travel/children-and-students/tertiary-students/>



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# Overseas Student Information

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- [Overseas Student Health Cover](#)
- Visa enquiries
  - Phone: 131 881 (within Australia)
  - Online: [Department of Home Affairs](#)
- [Overseas Student Information](#)



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# Checklist

Have IT access to Paradigm, ARK and Library Hub	√
Correct personal details and contacts in Paradigm	√
Have a student ID card	√
Confirmed timetable	√
Familiar with the University Key Dates	√
Read the Student Code of Conduct	√
Familiar with other University Policies	√
Familiar with the College building and its emergency exits	√

# Questions?

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- Contact the Registrar: [registrar@ctc.edu.au](mailto:registrar@ctc.edu.au)
- Contact the Academic Record Office: [aro@ctc.edu.au](mailto:aro@ctc.edu.au)



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**WE WISH YOU  
ALL THE BEST IN  
YOUR STUDIES  
AT CTC!**